



Volunteer Organisation Registration Form

ORGANISATION DETAILS	
Organisation Name	
Organisation Address (including postcode)	
Organisation Telephone Number	
Organisation Email	
Organisation Web Address	
ORGANISATION CONTACT	
Contact Name for Organisation	
Contact Address (including postcode)	
Contact Telephone Number (daytime)	
Contact Mobile Number	
Contact Email	
Position in Organisation	

TYPE OF ORGANISATION					
Voluntary Organisation	<input type="checkbox"/>	Private	<input type="checkbox"/>	Statutory	<input type="checkbox"/>
Educational Establishment	<input type="checkbox"/>	Partnership / Network	<input type="checkbox"/>	Social Enterprise	<input type="checkbox"/>
Place of Worship	<input type="checkbox"/>	Uniformed Group	<input type="checkbox"/>		<input type="checkbox"/>

REGISTERED CHARITY				
Are you a registered charity	<input type="checkbox"/>	YES/NO	Charity Number (if yes)	<input type="text"/>

WHICH OF THE FOLLOWING BEST DESCRIBES YOUR ORGANISATIONS ACTIVITIES?					
Animals	<input type="checkbox"/>	Learning Disabilities	<input type="checkbox"/>	People With Ill Health	<input type="checkbox"/>
Anti Poverty	<input type="checkbox"/>	LGBT	<input type="checkbox"/>	Physical Disability	<input type="checkbox"/>
Arts (music/drama/crafts)	<input type="checkbox"/>	Literacy Needs	<input type="checkbox"/>	Refugee/Asylum Seeker	<input type="checkbox"/>
Carers	<input type="checkbox"/>	Local Authority	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Children (0-11)	<input type="checkbox"/>	Local Community	<input type="checkbox"/>	Residents of Disadvantaged Neighbourhoods	<input type="checkbox"/>
Crime and Safety	<input type="checkbox"/>	Lone Parents	<input type="checkbox"/>	Sensory Impairment	<input type="checkbox"/>
Disaster/Emergency	<input type="checkbox"/>	Low Income Households	<input type="checkbox"/>	Sport/Outdoor Activity	<input type="checkbox"/>
Drugs/Alcohol	<input type="checkbox"/>	Mental Health	<input type="checkbox"/>	Tackling Unemployment	<input type="checkbox"/>
Education/Literacy	<input type="checkbox"/>	Men's Groups	<input type="checkbox"/>	Travellers and Gypsies	<input type="checkbox"/>
Elderly	<input type="checkbox"/>	Miscellaneous	<input type="checkbox"/>	Unemployed	<input type="checkbox"/>
Environment	<input type="checkbox"/>	Museums/Galleries/Heritage	<input type="checkbox"/>	Victims of Crime	<input type="checkbox"/>
Ethnic Minorities	<input type="checkbox"/>	Offenders and Ex Offenders	<input type="checkbox"/>	Women's Groups	<input type="checkbox"/>
Families	<input type="checkbox"/>	Overseas/Developing World	<input type="checkbox"/>	Young People (12-25)	<input type="checkbox"/>
Health/Hospitals/Hospices	<input type="checkbox"/>	Parents	<input type="checkbox"/>		<input type="checkbox"/>
Homelessness/Housing	<input type="checkbox"/>	People Affected by Disaster	<input type="checkbox"/>		<input type="checkbox"/>
Human/Civil Rights/Justice	<input type="checkbox"/>	People Not at School	<input type="checkbox"/>		<input type="checkbox"/>

WHAT ARE THE MAIN AIMS AND OBJECTIVES OF YOUR ORGANISATION?

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DOES YOUR ORGANISATION HAVE THE FOLLOWING POLICIES?

Equal Opportunities Policy	Health and Safety Policy
Volunteer Policy	Child Protection Policy
Vulnerable Adults Policy	Equality and Diversity Policy
CRBS Registered	

Here at Voluntary Action Shetland we take your privacy seriously and will only use your personal information to administer your account. From time to time we would like to contact you to monitor and improve our service, and also to provide you with information on our services. The information on this form will be held on our database and shared with potential volunteers who are interested in volunteering with you.

I HAVE READ THE INFORMATION ABOVE AND I CAN CONFIRM THE DETAILS ARE CORRECT.
 I HAVE READ AND UNDERSTOOD AND AGREE TO THE DATA-SHARING NOTIFICATION.

Please tick how you would like us to contact you (tick all that apply)

Post **Email** **Telephone**

I am authorised to sign this on behalf of my organisation:

NAME _____

SIGNATURE _____

POSITION IN ORGANISATION _____ DATE _____

Thank you for completing this form.

Please keep a copy for your own records and return it to the details at the bottom of this form.

DEFINITION OF VOLUNTEERING:

Volunteering represents a valuable contribution to society which helps deliver stronger, more resilient, communities

- 1.** Volunteering is a free will activity. It must not be undertaken through coercion and under no circumstances can it be mandatory.
- 2.** It is not undertaken for financial gain. Outwith reasonable expenses there must be no financial transaction to encourage someone to volunteer.
- 3.** It is a public and civil good undertaken for the benefit of the community, society at large or an individual other than the volunteer.

Voluntary Action Shetland
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 www.va_shetland@shetland.org